



2024 Grindstone Festival

FOOD VENDOR APPLICATION

Event time: 4 - 10 PM

Location: Coe Lake - 85 S. Rocky River Dr., Berea

DEADLINE TO APPLY:

Applications are due by Friday, May 10, 2024

EVENT DESCRIPTION:

The Berea Grindstone Festival is Berea's signature Fourth of July celebration. This event includes activities for all ages. There are paddle boat rides on Coe Lake, live entertainment, inflatables, costume characters, face painting and more! A spectacular fireworks display will conclude the event at 10 p.m.

VENDOR INFORMATION:

Business Name: _____ Contact Person: _____

Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Type of vendor/description: (i.e. Italian, Mexican, American, Greek, Ice Cream):

Complete description of menu items. Please list prices of all items being sold:

Booth description: ☐ Canopy/Tent ☐ Self Contained Trailer/Truck ☐ Other: _____

VENDOR FEES: \$150 (Non-refundable)

Do you need electricity? ☐ Yes ☐ No Wattage required: _____

An additional fee will apply if electrical is needed: \$25 for 20 amp | \$50 for 50 amp

Do you need a water hookup? ☐ Yes ☐ No

An additional fee will apply if water is needed: \$50

PAYMENT: Once you have been approved and contacted by the City of Berea, your payment must be received by Friday, June 7, 2024. Cash or check made payable to the City of Berea. If payment is not received by the deadline, your space will be forfeited.

Berea's Grindstone Festival Food Vendor Rules

Return a copy with your initials next to each "X" identifying that you have read/understand the corresponding information. Please keep a copy for your records.

X _____ APPROVAL AND SELECTION PROCESS: Different food trucks will be selected to provide a variety of menu items for the attendees. On average, we will accept approximately 10-12 different vendors as we anticipate a very large crowd. Applications will be approved/denied based on event needs, space availability, electricity limitations, menu variety, limited duplication of menus and application completeness and detail. The submittal of an application does not guarantee vendor acceptance into any event. All decisions are at the City's discretion. The City has the right to deny or cancel any vendor. The City does not guarantee exclusivity for vendors on particular items.

X _____ REFUNDS/CANCELLATIONS: Approved vendors that cancel or are a "no show" will forfeit their fee and all future events for the City of Berea. The City is not obligated to refund fees for any event that is affected by weather conditions. The Grindstone Festival is a rain or shine event and no refunds will be issued if inclement weather occurs.

X _____ BOOTH SPACE: Each vendor space is approximately 10x30 ft. Vendors requiring more space must purchase additional footage. All vendors must provide their supplies (canopies, weights, tables, chairs, extension cords, etc.) If you require more space, please contact Megan Pochatek to make arrangements. Spaces with electricity are limited and are assigned on a first come – first served basis. There is an additional charge for an electric and water hookup. Water hookups are also very limited. You are required to keep your space clean and trash must be disposed of.

X _____ SETUP AND TEARDOWN: All vendors must be setup 15 minutes prior to event start time and must remain setup during the entire event. Early take down is not allowed. If attendees arrive early and you are ready to serve before start time, you are welcome to do so.

X _____ FOOD SAFETY: All food must be prepared and cooked to meet the Cuyahoga County Health Department guidelines. Responsibility to meet all these requirements is the sole responsibility of the food vendors. Failure to meet these guidelines will lead to removal from the event with no refund. For more questions, contact the Cuyahoga County Board of Health at (216) 201-2000 or visit www.ccbh.net. *Please submit a copy of your food permit to the City of Berea.*

X _____ LIABILITY INSURANCE: All vendors shall provide evidence of liability insurance and provide a certificate of insurance coverage and bodily injury, property damage and product liability for single coverage limits of not less than \$1,000,000 (one million dollars). With the signing, both The City of Berea, including its officers, members and agents, will be held harmless against debts and business expenses and obligations incurred including any and all liability claims by reason of any accidents, injuries, damages or sickness, that may occur during the term and performance of this contract and against all fines, penalties and loss incurred by reason of the violation of county, state or, federal laws. The insurance policies shall list as additional insureds: The City of Berea and their respective agents, employees, volunteers and members. *Please submit a copy of your insurance to the City of Berea.*

X _____ I agree to grant full permission to the City of Berea to use my name, photo, video or recording for publicity or promotional purposes without obligation or liability to me, my staff or my family.

INDEMNITY: In consideration of acceptance of this entry, I hereby waive any and all claims for myself and my heirs, successors, or assigns against the City of Berea, or any of their agents, officers, volunteers and/or employees for any injury or illness, theft or other damage which may directly or indirectly result from my participation at any City of Berea event or activity while on their "premises," and I further agree to save and hold said parties harmless and agree to indemnify each of said parties against all liability for any loss, cost injury or damage to persons or property which may arise by virtue of my participation of being on the "premises" of a City of Berea event. I understand that City of Berea events/activities may be cancelled in the sole judgment and at the discretion of the event sponsors, while in agreement with the sponsor, if unsafe conditions exist due to rain, heat, civil defense, strikes or other circumstances. I further agree that the times of said event/activity may change at the sole discretion of the sponsors. I understand that while I am participating in said event/activity the sponsors or their agents may photograph me, and I agree to allow my photograph to be taken and used as the sponsors see fit.

VENDOR NAME: _____

I have read and agree with the conditions above:

Signature: _____

Date: _____

Please return completed form to:

Megan Pochatek, City of Berea

11 Berea Commons,

Berea, Ohio 44017

(440) 274-5608 or mpochatek@cityofberea.org

