

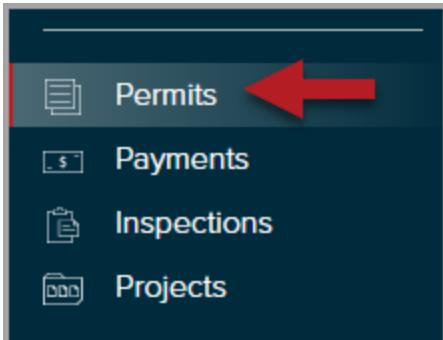
How to view plan review status, comments and files

 communitycore.zendesk.com/hc/en-us/articles/360048937694-How-to-view-plan-review-status-comments-and-files



View Permit Plan Review Status

- Click Permits



- Click Permit Number

PERMIT NUMBER	ADDRESS	PERMIT TYPE
20GOT-B00007	1351 Northwest 12th Street, Miami	Basement Finish

- View status in Workflow

	STEP	ASSIGNED TO	STATUS
1	Plan Review	Unassigned	Approved 1 submittal
2	Permit Issuance	Unassigned	Awaiting Payment
3	Inspections	Unassigned	Not Started

- The workflow shows the process we will take to complete your Permit Plan Review. In the workflow, you can view:
 - The Status of each step, whether it is Pending, Approved, Completed, Not Started, etc
 - Who the step is assigned to

View Plan Review Comments

Please note: Plan Review comments are visible after a plan review has been completed by the plans examiner and the submittal has been marked as 'delivered'

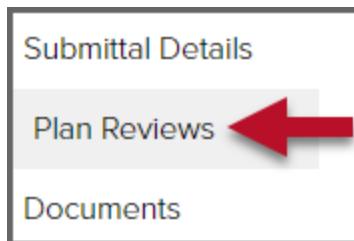
- Click the link in the plan review status column

	STEP	ASSIGNED TO	STATUS
1	Plan Review	Unassigned	Approve  1 submittal
2	Permit Issuance	Unassigned	Awaiting Payment
3	Inspections	Unassigned	Not Started

- Click submittal name

SUBMITTAL NAME	SUBMITTAL NU...	STATUS	DATE
Plan Review  1		Delivered, Approved	03/11/2020

- Click Plan Reviews



- Click Discipline

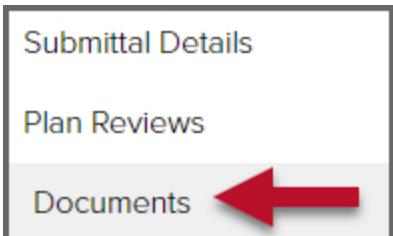


- View comments from plans examiner

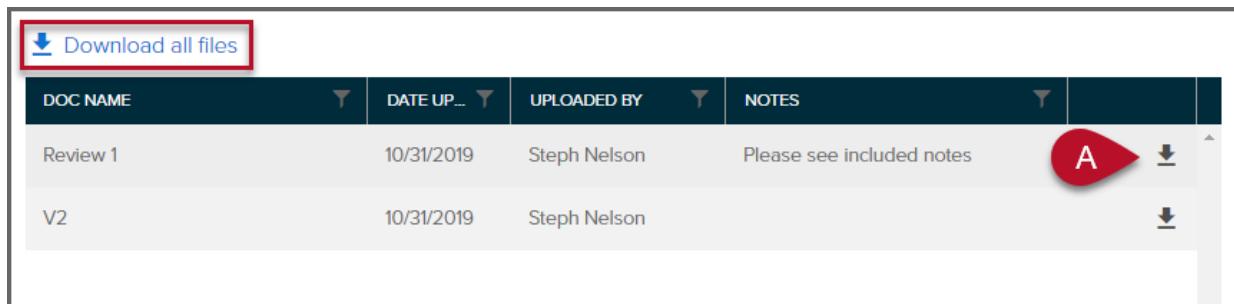
Status	Assigned To	Discipline
Approved As-Is	Project Plan Reviewer	Building X
Comments <div style="border: 1px solid #ccc; padding: 5px; margin-top: 5px;"> B I U H V H V H V </div>		
<p>Bacon ipsum dolor amet ←</p> <p>fatback bresaola corned beef drumstick pork chop shank alcatra capicola jerky shoulder landjaeger turducken sausage ribeye biltong pork chop burgdoggen. Filet mignon pork chop alcatra sausage chicken shank short ribs.</p> <p>Flank beef ribs turducken sausage, shankle rump strip steak cow frankfurter brisket pig doner ham beef ball tail pancetta meatloaf chuck jerky spare ribs tenderloin kevin tri-tip. Kevin corned beef sirloin, prosciutto shank tail ribs tail chuck meatloaf jerky.</p>		

Download Files

- Click Documents



- Download all files or (A) download files one at a time



DOC NAME	DATE UP...	UPLOADED BY	NOTES	
Review 1	10/31/2019	Steph Nelson	Please see included notes	
V2	10/31/2019	Steph Nelson		