



2019 Grindstone Festival Food Vendor Application JULY 6, 2019

Located at Coe Lake Park: (85 South Rocky River Dr., Berea)

EVENT DESCRIPTION: The Berea Grindstone Festival is Berea’s signature Fourth of July celebration. This three-day event includes activities for all ages. There are paddle boat rides on Coe Lake, an outdoor movie, live entertainment with band concerts, inflatables, games and more! The Grindstone Festival Parade includes community groups, organizations and local businesses marching through Downtown Berea. A spectacular fireworks display will kick-off the event on the 4th of July.

We are looking for food vendors on Saturday, July 6 ONLY. The other dates of the event are currently filled.

Deadline to apply: Applications are due by **Friday, April 12, 2019**. Please note that spaces are limited and are chosen on a first-come, first-served basis. Applications are placed in the order in which they are received and are only considered if the application is completed in its entirety and received by the deadline date. We will accept no more 6 different food vendors.

Vendor fee: \$75- *This fee is non-refundable.*

Selection process: Different food vendors will be selected to provide a variety of menu items for the attendees. Your application will be reviewed and you will be contacted by the City of Berea no later than April 19.

Payment: Once you have been approved and contacted by the City of Berea, your payment must be received by **Friday, May 10**. Cash or check only made payable to: the City of Berea. If payment is not received by the deadline, your space will be forfeited.

Business Name: _____

Contact: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Space requirement: (i.e. 10’x10’ or 10’x20’) _____

Description of truck/booth: (i.e. Italian, ice cream, pizza, American, Greek, etc.) _____

Do you need access to water? Yes No

Do you need electricity? Yes No **Wattage required:** _____

Each booth has a standard 120 volt, 15 amp outlet included. If a 220 volt, 50 amp outlet is needed, there will be an additional \$50 fee.

Have you obtained a current mobile food license? Yes No

Please list all items being sold and price per item: _____

Setup and teardown: Vendors may begin setup between 9 a.m. – 3 p.m. on Saturday, July 6. All vendors must be set up and ready to serve by 3:30 p.m. You must stay set up and open for the entire event. You are required to keep your space clean and trash must be disposed of in the dumpster provided by the City of Berea.

Teardown may begin at 10 p.m. All items, equipment and trash must be removed by Sunday, July 7 at 1 p.m. Any items left behind will be disposed of by an event official.

Other terms and conditions:

- It is required that someone be in your booth at all times during the Grindstone Festival operating hours.
- All vendor product prices must be visible to the public at all times. All prices will remain the same during the entire event.
- There is no rain site or rain date. Event will remain open unless the City of Berea determines the conditions to be severe. Vendors should come prepared with suitable materials to protect merchandise. No refunds will be issued due to weather. Vendors are expected to remain operational, with booths manned and intact, during festival hours; early break-down will jeopardize future participation in all City of Berea events and festivals.
- It is the responsibility of the vendor to provide at least 125 feet of proper electrical cord for connections. Vendors are responsible for their electrical service being up to code.
- All vendors shall provide evidence of liability insurance and provide a certificate of insurance coverage and bodily injury, property damage and product liability for single coverage limits of not less than \$1,000,000 (one million dollars). With the signing, both The City of Berea including its officers, members and agents, will be held harmless against debts and business expenses and obligations incurred including any and all liability claims by reason of any accidents, injuries, damages or sickness, that may occur during the term and performance of this contract and against all fines, penalties and loss incurred for by reason of the violation of county, state or, federal laws. The insurance policies shall list as additional insureds: The City of Berea and their respective agents, employees, volunteers and members.
- The City of Berea reserves the right to make and change reasonable rules and regulations regarding use and occupancy of booth space. The signing of the contract identifies that you have agreed to abide by such rules and regulations. Failure to abide by the agreed upon rules and regulations shall be cause for cancellation of this agreement and shall result in forfeiture of all fees or considerations paid by the vendor.

Submitting your application:

Please submit the following items along with your application by April 12, 2019 if you would like to be considered as a vendor.

- Picture of your food truck or booth setup.**
- Proof of insurance.**
- Proof of food license.**

Please send the completed application to:

Megan Pochatek
11 Berea Commons
Berea, Ohio 44017

mpochatek@cityofberea.org

Phone: (440) 274-5608

Vendor Contact (print name)

Signature

Date